With 1 – 2 pages per team member for every sprint – Must be created during sprint 1 and updated for every sprint.

It includes:

1. Team member name.
2. Roles played this week.
3. Role duties and work performed this week, artifacts created/updated/reviewed.
4. Role duties and work to be performed next week.
5. Issues encountered.
6. Issued resolved.
7. Percentage of contributions of each team member in the deliverable.
   1. Note that the percentage should add up to 100%.
   2. The percentage will be checked against GitHub as well.
8. Up to one page:
   1. Weaknesses and Strengths of the student from peers’ point of view.   
      Reports on the improvements in comparison to the previous sprint
   2. The plans for the next sprint’s improvement.
9. The file name should be as follows:
   * 1. **GroupName\_Deliverable\_i\_TeamMemberReport\_j (i = 1..4 and j = 1..6).**